

# **NEMSQA Board of Trustees Conference Call**

**DATE:** Thursday, November 8, 2018

**TIME:** 3:00-4:00 PM (Central Time)

**In Attendance:**

**STEERING COMMITTEE REPRESENTATIVES:** Mike Hall (American Ambulance Association), Paul Brennan (International Association of EMS Chiefs), Chief Mike McEvoy (International Association of Fire Chiefs), Michael Redlener, MD, FAEMS (National Association of EMS Physicians), Peter Taillac, MD, FACEP (National Association of State EMS Officials), Brooke Burton (National EMS Management Association)

**STAKEHOLDER REPRESENTATIVES:** Roxanne Shanks (Association of Critical Care Transport)

**FEDERAL PARTNERS:** Jon Krohmer, MD, FACEP (NHTSA)

**ACEP STAFF:** Rick Murray, Deanna Harper, Patrick Elmes, Mari Houlihan

**Agenda:**

1. Welcome
2. Roll Call
3. Review draft business plan
4. Discuss items to include in an update for the general membership
5. Discuss possible dates for a conference call for the general membership
6. Discuss dates for next face-to-face meeting
7. Committees updates
8. Discuss inviting additional organizations to join Alliance
9. Discuss inviting vendors to join the Alliance and under what membership category/restrictions
10. Naloxone Evidence-Based Guidelines Project collaboration
11. Other new items
12. Adjourn

## **Minutes**

1. Mr. Murray opened the meeting with roll call
2. Mr. Hall suggested that moving on to the Draft Business Plan
3. Mr. Murray presented the draft Business Plan for sustainability of the Alliance. His plan suggested a basic due pay of 5k by all with a knowledge of you must “pay to play” option. If we consider that the larger originations could possibly pay even more in the amount of 20k a year, it would help the Alliance met its higher goal. The group agrees that there needs to be a different dues membership level. Mr. Murray explained the business plan shows that the budget is workable but understand that it would be working with a “Bare-Bones” amount at 250k. The sliding fee scale is a must to make the Alliance sustainable after the current grant funds are gone. A dues structure letter can be sent to all current Alliance Members explaining the different dues levels and their rolls. This will allow for collection of dues in year 1 with the intentions of using

these funds in year two. With this plan in place the work never has to actually stop working due to the lack of membership funds.

Suggestions for the different levels and the due would be as follows:

- Steering committee representatives are eligible to vote and would have membership dues of 5k.
- Stakeholders representatives are not allowed to vote but can participate as a member and would have dues in the amount of \$2500.00

A vote with the Board of Directors was taken and all voted in favor of moving forward with this membership dues level.

(membership or sponsorship?)

Create a non-voting level for the Vendors knowing that there will be some that will profit from the Alliance work. With this understanding the group should look at the possibility of this heavy lifting vendors group being a sponsor and having a higher amount for their dues fees.

4. Updates for general membership: (membership or sponsorship)

Create a non-voting level for the Vendors knowing that there will be some that will profit from the Alliance work. With this understanding the group should look at the possibility of this heavy lifting vendors group being a sponsor and having a higher amount for their dues. This should be written as an update for the General Membership not how much each member will pay but highlight just how big the actual value is.

Mr. Murray will put together the wording for the General Membership stating the value for the Corporate Members, then share it with the bylaws committee so it reflects what we are currently doing and making sure that the revision does get put into the bylaws. The update needs to be in line with the actual organizational structure and what the Alliance plans are for the dues structure.

- Vendors portion will be added to the bylaws and point out this is a non-voting group.
- Identify the Vendors as a Corporate Membership Dues
- Dues for Vendors will be 10k

A vote with the Board of Directors was taken and all voted in favor of moving forward with the non-voting Vendors known in bylaws as a Corporate Member and having their own dues level of 10k.

5. RFP is out and the return date to participate is deadline on November 16, sent to:

- Fitch
- Kellern (**RICK?? Not sure what that name was?**)

6. Send an invite and update of where we are at and invite them to our next Membership Committee call. This call should be set for mid- December and this call will be for new memberships and anyone else that wishes to join. This could be the opportunity for vendors/Corporate Sponsors to join us. Especially those Corporate Sponsors whom have already been a part of the Compass Committee.

- Dr. Tailac will take on the task of finding out who the Corporate Sponsors were for the Compass and once compiled he will send the list to Mr. Murray.

7. Face-to-Face meeting date: Have the location set early next year 2019, at ACEP Headquarters.

- a. Open Board Meeting- all welcome to attend
- b. Date of meeting February 28, 2019

- c. 4950 W. Royal Lane Irving, Texas 75063
8. Dr. Redlener giving update for Measured Development Committee.  
Next steps:
    - a. Next call will be November 20, 2018 at 4pm Eastern standard time
    - b. Standardized way of what the appropriate measures would be, i.e. Compass past standards maybe not having to recreate the wheel.
    - c. Full process for each quality measure
    - d. Needs for Compass documents that show their process used for measurements
  9. Next call we will discuss and revisit Naloxone Evidence-Based Guidelines Project collaboration
  10. Mr. Hall will put out a doodle poll to set-up next call looking to do it in the next week of the November 19, 2018
  11. The meeting adjourned at 3:59 pm