NEMSQA Board of Trustees Meeting

Tuesday August 6, 2019
8:00AM-2:00PM CDT
ACEP Headquarters
Irving, TX

Agenda

I.	Welcome, Introductions, Board Election Results	Mr. Hall
II.	Measure Development Committee Meeting Update	Dr. Redlener
III.	Review Collaboration with EBG	Conference call with Mr. Martin-Gill
IV.	Measure Development Committee Next Steps	Dr. Redlener
V.	Review ET3 Next Steps	Mr. Hall
VI.	Review NHTSA Grant Deliverables	Mr. Hall
VII.	Working Lunch – New Membership Options	Mrs. Burlison
VIII.	Review Business Plan and Sustainability	Mr. Murray and Mrs. Burlison
IX.	Alliance Next Steps	Mr. Hall
X.	Adjourn	Mr. Hall

MINUTES:

In Attendance:

Board of Trustees: Mike Hall (AAA), Michael Redlener, MD, FAEMS (NAEMSP), Chief Mike McEvoy, PhD, NRP, RN, CCRN (IAFC), Brooke Burton, NRP (NEMSMA), Paul Brennan (IAEMSC), Sam Vance, MHA, LP (EMSIIC)

NHTSA Staff: Jon Krohmer, MD, FACEP, Dave Bryson, EMT

ACEP Staff: Rick Murray, Pat Elms, Kelly Burlison, Mari Houlihan

Discussion Items

I.   Mr. Hall opened the meeting, attendees introduced themselves, and board elections were announced by Mr. Murray. Board election results are as follows:

   a.   Elected to the Board:

        i.   John Washko
       ii.   Sam Vance
   b. Board Officer Elections
        i.   Mike Hall – remains as President
       ii.   Michael Redlener – Vice-President
      iii.   Mike McEvoy – Secretary/Treasurer

Board terms have been randomly staggered between one and three years.

II.   Measure Development Committee Update
   a. Meeting to finalize EMS Compass Measures took place on Monday August 5, 2019. Measures were reviewed and re-specified during the meeting and motions were made to present to the BOT for approval. The Board reviewed the eleven candidate measures. Discussion and voting results were as follows:

Measure	Discussion	Decision
Hypoglycemia-01	No additional discussion by BOT. Motion made to approve measure.	Motion carried, no opposition.
Pediatrics-01	Discussion about whether benchmarks will be released with Pediatrics-02 and other measures. National benchmarks cannot be created until more data are collected on the measures. Motion made to approve measure.	Motion carried, no opposition.
Pediatrics-02	No additional discussion by BOT. Motion made to approve measure.	Motion carried, no opposition.
Pediatrics-03	Discussion emphasized the purpose of this measure is to reduce medical errors among the pediatric population due to incorrect documentation of weight. Motion made to approve measure.	Motion carried, no opposition.
Seizure-02	Discussion surrounded defining status epilepticus and how it is documented. The definition was removed from the measure specification. Including the term "status epilepticus" in the measure will reduce the size of the denominator but it is the group of patients who will be receiving benzodiazepines. Motion made to approve measure.	Motion carried, no opposition.

Stroke-01	Discussed developing additional measures using same denominator criteria and even potentially developing a composite measure for stroke care (i.e.: measurement of stroke assessment and last known well). Motion to approve measure.	Motion carried, no opposition.
Trauma-01	Discussed the intent of the measure, which is to ensure pain scales are being documented for patients with injury. Motion made to approve measure.	Motion carried, no opposition.
Trauma-03	Discussed current language in measure, as the way the measure is currently written, it may be difficult to electronically specify. May be able to use other code but need to use CQL code in order to maintain consistency with other measures. Denominator is currently a Boolean statement and unable to imbed a calculation into a Boolean denominator. Kelly to work with the electronic specifications and present new language, with same measure intent to BOT. Motion made to approve measure intent. Kelly to send updated language based on CQL specification abilities.	Motion carried, no opposition.
Trauma-04	Discussed the removal of Level-03 criteria from measure. Motion made to approve measure.	Motion carried, no opposition.
Safety-01 & Safety-02	Discussed changing the measure from inverse to standard scoring by changing the numerator language to "lights and sirens not used." Recommendation was made to ensure end users understand the intent of the measure. Motion made to approve measure.	Motion carried, no opposition.

Finalized measures will be updated and packaged for public release before the end of the NHTSA grant on 9/20/2019. Public release information will include:

    i. Measure worksheets
    ii. Measure artifacts (electronic specifications)
    iii. FAQs
    iv. Narratives for each measure
        a. Need member volunteers to help complete this task – Communications committee to spearhead effort
    v. Information on the measure development process
        a. Specifically, why measures were retired from measure set
            i. Rationale/Evidence
            ii. Testing/feasibility

Communications committee to develop marketing plan for distribution of announcement about release of measures to public.
    1. Stakeholder organizations should utilize their membership to market

III. Review Collaboration with EBG
    a. Christian Martin-Gill dialed into the meeting to discuss potentially partnering or merging with the Evidence-Based Guidelines Consortium. Discussion was as follows:
        i. The EBG Consortium exists to provide a stakeholder group that works together to provide consultation to project groups that helps activities become more collaborative.
        ii. They are looking for an organization to collaborate with or even merge with. NEMSQA would be a good candidate organization, as there is no need to continue spending funds to operate two organizations that have similar missions and stakeholders.
        iii. NEMSQA BOT agrees that the two groups should start collaborating but likely not to happen until 2020 or 2021.
            1. Voted to have liaisons on one another's boards until more formal decisions are made. Liaison would be a non-voting member.

IV. Measure Development Committee Next Steps
    a. Committee to create a standardized presentation detailing measure development process and the re-specification of the EMS Compass measures to be used to promote EMS Compass project and the NEMSQA organization.
    b. Committee to work with Communications Committee to create a dissemination plan for all measure and communication rollouts.
    c. In order to increase the use of NEMSQA measures, can create annual awards with changing topics related to the use of measures.
    d. Line of business for NEMSQA measure endorsement may be something that can be offered as the Alliance develops more measures and has more experience.
    e. Motion to complete 3-5 validated measures by June 30, 2020,
        i. Motion carried, no opposition. Will initiate measure development process in October 2019.

  f. Motion to monitor EMS Compass Legacy measures on a national level and produce bi-monthly report to membership in order to help everyone understand the work is ongoing through the first year of operation.
    i. Motion carried, no opposition.

V. Review ET3 Next Steps
  a. Conflict of interest was discussed. Mike Hall indicated he does not see a conflict of interest, but ACEP management staff expressed concerns about conflict of interest.
  b. ET3 activities have not been initiated due to limitations of grant contract and limited time to change scope of contract.
  c. Kelly Burlison brought up concerns about using the name "ET3" in NEMSQA initiatives, as the name is a model being used by CMS. BOT agreed and decided on the new name of Systems Reform Workgroup.
  d. Dr. Krohmer indicated that he does not anticipate a future collaboration with CMS/CMMI and expressed concerns that focus on ET3 project/collaboration may take focus away from primary goal of Alliance.
  e. Motion to repurpose existing EMS Systems Reform Workgroup within NEMSQA to address ongoing developments along with ET3 and other groups but does not include measure development activities.
    i. Motion approved, no opposition.
  f. Motion – All communication sent from ACEP on behalf of NEMSQA is to be approved by the BOT Executive Committee.
    i. Motion approved, no opposition.

VI. New Membership Options
  a. New membership options including stakeholder memberships, agency memberships, and corporate memberships were presented.
    i. Bylaws need to be amended to create categories for agency and corporate memberships.
    ii. Membership Committee created
      1. Paul Brennan agreed to chair committee

VII. Review of Business Plan and Sustainability
  a. Need NDA and COI process once NEMSQA becomes stand-alone organization.
  b. Could potentially develop application process for agencies/sponsors to submit measure concepts for development.
  c. Membership options – level price levels at the suggested levels, can be raised later if needed.
  d. Paul Brennan suggested to limit number of gold corporate sponsorships that are sold.
  e. NHTSA/ASPR will be unlikely to provide funding until after 2021. Need to look for outside funding sources.
  f. Motion to approve business plan as working document.
    i. Motion approved, no opposition.

VIII. Communications Plan
  a. Plan to disseminate information to public (i.e.: measure releases, public comment periods, new projects, RFPs)
    i. Post to website

        ii. Develop media packets and explanations that accompany measures/project

       iii. Establish social media accounts

       iv. Create standardized power point presentations

       v. Host webinars

       vi. Present at conferences/conference booths

IX.   Meeting Adjourned