MINUTES

In Attendance:

NEMSQA: Jeff Jarvis, MD, MS, EMT-P, FACEP, FAEMS; Meagan Hollem, MA, BSN, RN, NRP; Theresa Morrison-Quinata – EMSC Representative; Brooke Burton, NRP, FACEP; Gary Wingrove, FACPE, CP-C; Jonathan Washko, MBA, EMT-P, FACEP, FAEMS. Federal Partners: Eric Chaney, NHTSA. Invited Guests: Mike Taigman (First Watch), Mike Thompson (First Watch), Clay Mann, PhD, MS, MBA (NEMSIS), Remle Crowe, PhD (ESO Solutions), Greg Mears, MD, FACEP (Zoll), Kelly Burlison, MPH (ACEP Staff – Notetaker), Pat Elmes, EMT-P (ACEP Staff), Mari Houlihan (ACEP Staff)

Discussion Items

1. Kelly Burlison opened the meeting at 1:02PM CT.
2. Updated measure worksheets and electronic specifications were reviewed with attendees. All worksheets and specifications have been uploaded to the workgroup’s Basecamp project.
3. Public Comment Period: Kelly reviewed information for public comment that was prepared in advance of the call. Public comment period must close on Friday, 7/12/2019 to meet project deadlines, so all information must be finalized and distributed by Friday, 6/14/2019.
   a. Group would like to add demographic questions to the public comment survey in order to better analyze the data. Suggestion was to use NEMSIS demographic elements. Clay Mann to send this information to Kelly so it can be included.
   b. Greg Mears and Mike Taigman to assist with language in survey and public comment materials.
   c. Theresa Morrison-Quinata, Greg Mears, and Gary Wingrove to solicit public comment through their organizations. This will reach thousands of individuals.
   d. Kelly to have draft information prepared later this evening to send to the workgroup for editing.
4. Measure Testing: In order to meet project deadlines, this phase of measure testing must be completed by Friday 7/26/2019.
   a. Testing plan, which Kelly will spearhead this week, should include plan for feasibility, validity, and reliability (signal v. noise) testing.
   b. Jeff Jarvis, Remle Crowe, Brooke Burton, Mike Thompson, Clay Mann, Gary Wingrove, and Greg Mears will be able to participate in measure testing.
   c. Since testing timeline is tight, testing will be rapid-cycle.
d. Concerns were raised about how the data will be analyzed and whether or not analytics should take place before data is collected. Kelly indicated these concerns will be taken into consideration as the testing plan is developed and encouraged additional comments.

e. Kelly will begin developing a testing plan, which will include testing at the various agencies as well as internal testing through the Bonnie system. Draft testing plan will be sent out for review later this week.

5. Group indicated Basecamp is not the most efficient project management tool and agreed that the workgroup should begin using Slack. Kelly to set up Slack channel.