

NEMSQA Conference Call Agenda

Tuesday, April 17, 2018

1:00-3:00 pm EDT

Conference call number – 1-866-951-1151

Conference call room – 668-161-053

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|-------|---|------------------------|
| I. | Roll Call | Mr. Elmes |
| II. | Welcome and Introductions | Mr. Murray |
| | A. NHTSA Staff | Dr. Krohmer/Mr. Bryson |
| | B. ACEP Staff | Mr. Murray/Mr. Elmes |
| III. | Overview | Mr. Murray |
| IV. | Timeline | Mr. Murray |
| V. | Sustainable Funding | Mr. Murray |
| VI. | Operation of the Alliance | Mr. Murray |
| VII. | Voting Process for NEMSQA Board of Trustees | Mr. Murray |
| VIII. | Next Steps | Mr. Murray |
| IX. | Face-to-Face Meeting | Mr. Murray/Mr. Elmes |
| X. | Next Call | Mr. Elmes |
| XI. | Adjourn | |

National EMS Quality Alliance

Tuesday, April 17, 2018 1:00- 2:30 p.m. EDT

Conference call number: 866-951-1151, Conference Room 668-161-053

MINUTES

In attendance: Mike Hall (AAA), Dr. Dan Hankins (AAMS), Paul Brennan (IAEMSC), Dr. Michael Redlener (NAEMSP), Dr. Peter Taillac (NASEMSO), Brooke Burton (NEMSMA), Jules Scadden (NVFC), Kelley Holdren (ASTNA), Joe Penner (AIMHI), Dr. Kathleen Brown (AAP), Jan Eichel (CAMTS), Jay Scott (CAPCE), Dr. Gordon Kokx, (CoAEMSP), Jonah Salyers (NASAR), Dan Foulds (NEMSPA), Megan Hollern (NREMT), Gary Wingrove (TPF), Sean Andrews (HHS PHE ASPR ECCC), Theresa Morrison-Quinata (HRSA EMSC), Dr. Jon Krohmer, (NHTSA Office of EMS) Dave Bryson (NHTSA Office of EMS), Dr. Robert Chaplan (AMPA)

Proxy: Rob McClintock (IAFF), Dr. Eileen Boulder (ACS-COT), Kelly Paul (ASTM), Sam Vance, (EMSC-EICC), Dr. Mary Hancock (ITLS)

Items discussed:

I. Roll Call – Pat Elmes

- a. Mr. Elmes took roll call of participants. Mr. Murray ask if there were any objections to recording the meeting for the purpose of providing accurate meeting minutes. There were no objections.
- b. Mr. Murray mentioned for those that have to get off the call early that under “Next Steps” on the agenda, we would be asking for ideas for additional quality measures for the group to consider. he referred them to the EMS Compass project that can found on the State Officials (NAEMSO) website under EMS Compass, then the Quality Measures tab or under www.nemsqa.org.

II. Welcome and Introductions – Rick Murray

- a. NHTSA Staff -Dr. Jon Krohmer/ Dave Bryson – Dr. Krohmer thanked everyone for participating and their support for continuing to improve Performance Measures.
- b. ACEP Staff – Rick Murray/ Pat Elmes – Mr. Murray introduced himself and Mr. Pat Elmes and explained they would be helping facilitate the meetings until the Board of Trustees were elected and officers selected.

III. Overview – Rick Murray

Mr. Murray stated, the alliance is designed to continue the excellent work started by the EMS Compass program. The seed money from NHTSA and EMSC was to fund this independent alliance to keep the project going, while developing a system for sustainability and funding.

IV. Timeline – Rick Murray

Mr. Murray outlined the following objectives for the Alliance to accomplish:

- a. Review EMS Compass quality measures and make any changes and add any additional measures the Alliance wants to add.
- b. Go to Website for www.nemsqa.org. The NEMSQA website is for the project & EMS community. Updates can be found on the website, however as members of the project, they will be receiving updates via email as well.
- c. Sister site on Facebook will be developed to get information out to the public and EMS community. Mr. Murray ask that the group get this information out to their organizations. The Facebook page url will be distributed shortly. Suggested changes to websites can be sent to Mr. Murray or Mr. Elmes.
- d. Develop a couple of *new* quality measures – trauma being an important one. Mr. Murray encouraged members to submit other ideas for new measures as soon as possible.

- e. Develop a way to sustain/retain funding for the project.

V. Sustainable Funding – Rick Murray

- a. Mr. Murray informed everyone that the idea is that once the organization is finalized, the Board of Trustees would appoint various committees. One of the committees would be responsible for developing a sustainability funding model. The Quality Alliance will need to find a means to be sustainable through both member contributions and sponsorships, determine how member dues are assessed, different membership categories, develop a predetermined membership levels.
- b. Mr. Murray estimated the annual budget depending on number of Quality Measures per year would be \$200-300K. He went on to say, part of the assignment would be to explore various grants, sponsorships, foundation support, and perhaps vendors to assist in funding the alliance. He encouraged members to come up with innovative ways to fund the project and he would share with the group.

VI. Operation of the Alliance – Rick Murray

Mr. Murray mentioned there had been a few drafts of the Bylaws sent out to the group. The Bylaws were discussed at length with suggestions regarding some of the definitions, Board of Trustee terms, and voting. Mr. Murray will make changes to the Bylaws based on the comments submitted and they will be put to a vote electronically. The Bylaws will be set up initially to get the Alliance/Board of Trustees up and running and then the membership can suggest any needed changes to the Bylaws.

VII. Voting Process NEMSQA Board of Trustees – Rick Murray

- a. Mr. Murray went over membership definitions of Stakeholders and Steering Committee. Federal Partners will be ex-officio. Composition of Board of Trustees will be a 9-member panel with 6 members from the Steering Committee and 3 from Stakeholders.
- b. Mr. Murray shared that the voting process will be handled electronically. He will send out call for nominations via email and ask nominees to share a short bio. Electronic voting ballots would then be sent to each membership category for them to elect their respective representatives.
- c. The terms of office discussed were a staggered rotation of 3-year terms, rotating at 1,2, and 3 year internals.

VIII. Next Steps – Rick Murray

- a. Submit ideas for additional Quality Measures; refer to NASEMSO's website, EMS Compass project or NEMSQA website for current measures
- b. Approve final Bylaws written as a Coalition or Alliance initially, can incorporate at a later time
- c. Finalize the start-up membership organizations in each membership category
- d. Finalize voting process and hold elections
- e. Look at conference calls and meetings dates going forward.

IX. Face-to-Face Meeting

- a. The Face-to-Face meeting will be held in Dallas or DC. Options for dates and locations will be explored and reported when finalized. There will be a conference call number to call in for those who are unable to attend the meeting in person.
- b. Next call – targeting week of the May 14th, Doodle poll will be sent out to finalize the date.